



**STATE OF MAINE CHAPTER  
INTERNATIONAL ASSOCIATION OF  
ASSESSING OFFICERS**

**Executive Committee Meeting  
September 15, 2017 at 10:00 a.m.  
Maine Revenue Services, Augusta, Maine – Room 208B**

**MINUTES**

**Executive Committee Members in attendance:**

President Kerry Leichtman	Director Darryl McKenney	Julie Ethridge, Director
Secretary Clint Swett	Director Martine Painchaud	Director Kyle Avila
Vice President Judy Mathiau	Past-President Wade Rainey	Matthew Sturgis, Treasurer

Also present was Nichole Philbrick of MRS

**Members absent:** Julie Ethridge and Martine Painchaud

The meeting opened at 10:15 a.m.

**SECRETARY'S REPORT:** Judy moved to accept the 7/14/17 minutes as written, seconded by Darryl, all in favor as **motion passed** 6-0.

**TREASURER'S REPORT:** Matt presented the treasurer's report, below were figures from last month.

Checking Balance	= \$ 3,971.30
Savings Balance	= \$ 6,610.72

**COMMITTEE REPORTS:**

**Education** – Kyle said all educational items are in place for the upcoming MMA convention and the winter meeting at the Wishcamper auditorium as well.

**Legislation** – Kerry will participate in a discussion with Ben Birch, Bill Van Tuinen, Brent Martin, Elizabeth Sawyer and Jim Thomas regarding the legislative changes put forth by Kate Dufour and John Bloc. These are changes to the 706 statute and the format for appeals that go to the State Board. The board also discussed the board's opinion of whether the State Board should become an appellate or de novo hearing.

**Membership** – Julie was absent, but Kerry said a guy at Sebasco was excited about upcoming IAAO courses; we need to make sure that he gets his free membership for new CMA. We also need to make sure we are sending new CMA welcome letters. These letters are found on the Google cloud acct.

**Audit** – Martine was absent, but in July indicated the audit is regularly scheduled for October '17, along with Cathy Jamison from Brunswick. Matt said he will touch base with Martine and Cathy.

**Nominating** – Wade, 2018 nominations were presented with newcomer Karen Scammon from Auburn and Phil Drew from Bangor joining the board. Matt moved to accept the nominations, seconded by Judy, all in favor, **motion passed**.

<b>President</b>	Judy Mathiau	<b>Vice President</b>	Kyle Avila
<b>Vice President</b>	Kyle Avila	<b>Treasurer</b>	Matthew Sturgis
<b>Secretary</b>	Julie Romano Ethridge	<b>Past President</b>	Kerry Leichtman
<b>Director (EXP 2018)</b>	Clinton Swett	<b>Director (EXP 2019)</b>	Darryl McKenney
<b>Director (EXP 2018)</b>	Karen Scammon	<b>Director (EXP 2019)</b>	Phil Drew

**Newsletter** – Judy discussed a mini-newsletter before the winter meeting, including the 2018 nominations (to satisfy the 30 day period) to be voted on November 17<sup>th</sup>. Kerry will also provide a list of the board's accomplishments under his guidance. Annual membership renewal applications also need to be included in the newsletter. At the Sebasco MAAO meeting, Ruth Birtz suggested alternating the newsletters from the two organizations to keep information from inundating the memberships. Judy can coordinate with Ruth on this task.

**History** – Wade said we are still getting good feedback from the members about the bulletin board.

#### **OLD BUSINESS:**

**MMA Convention** – MAAO and IAAO will have a booth with Kyle, Judy, Rick Mace, Ruth Birtz, and Clint. Ruth Birtz will put together a basket for the raffle. JATA pamphlets will be available and Clint will bring the sign, Rick is bringing candy, membership forms will be available, PTI and Tax school brochures or save-the-date cards will be on the table for pickup

Judy and Darryl will touch base with the speakers to make sure they are ready to go. Topics on Tree growth, solar energy valuation/issues, and paper streets are going to be presented. Matt will stop by MMA to pay for the booth fee following the meeting.

**Annual Meeting** – Matt indicates that Wishcamper is ready to go. Technology is available if needed by the speakers. Kyle has the schedule and it was emailed out in June and the agenda is all set. Agenda must be available to pass out at the meeting along with audit report, all IAAO requirements. Nominations will be announced at the meeting by Wade. Jerry Daigle will be receiving a life-time achievement award. A certificate for the free winter meeting and a few LLBean gift cards will be offered to the membership as well.

**Instructor Training** – Dan Robinson and Bill Healey received info from IAAO about training sessions. Bill said an hour a day commitment is needed for the training while Dan had to drop out of the training because of staffing/workload issues in his town. This year, Bill will be the only one attending the training in Niagara Falls. Next year Dan will attend the training. It was suggested that the training sessions (when presented to our assessing body) be spread out over tax school and Sebasco to cover the time.

**Advanced CMA Requirements** – Future discussions will be made with incoming MRS Director Justin Poirier regarding the Advanced CMA requirements and clarification. Outgoing Director Dave Ledew said political differences kept the program from taking flight. Jeff Kendall will be presenting info at

the November meeting. Also adding non-IAAO qualified classes to the classifications has been suggested.

### **NEW BUSINESS**

**Winter Meeting Planning** – Lewiston HS again has been suggested. Matt will reach out to Lewiston for accommodations in March. Topics for this meeting will be discussed at our October meeting. Real Estate law for Assessors with Bill Dale's name has been suggested.

**Property Tax Institute (PTI)** – We will begin planning now, Nichole suggested spreading the course data over a 3 day period, to keep the information less stressful. The courses will be advanced courses not introductory in nature. It will be scheduled for May '18.

Our next meeting is scheduled for October 20<sup>th</sup>.

**Motion to adjourn** – Matt moved to adjourn the meeting at 11:30 a.m., seconded by Judy, all in favor, **motion passed** and meeting adjourned.

***Respectfully Submitted By***  
***Clinton Swett, Secretary***