



**STATE OF MAINE CHAPTER
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS**

**Executive Board Meeting
July 12, 2019 – 10 am
629 Cross Hill Rd, Vassalboro, ME**

MINUTES

Members Present: Judy Mathiau, President; Clint Swett, Treasurer; Julie Ethridge, Secretary; Kerry Leichtman, Past-President; Darryl McKenney, Karen Scammon, Caitlin Thompson

Members Absent: Kyle Avila, Vice President; Phil Drew

Also Present: Justin Poirier, Jeff Kendall, Nichole Philbrick, Laurie Thomas, MRS

Meeting called to order at 10:00am.

Secretary's Report: Kerry moved to accept the minutes of the June 14, 2019 meeting as written. Clint seconded. **Motion passed unanimously.**

Treasurer's Report: Clint had previously e-mailed the bank statement transactions to the executive board (attached). Julie moved to accept the Treasurer's Report. Darryl seconded. **Motion passed unanimously.**

Committee Reports

- **Education**
 - **MMA Convention Status** – Judy reported that she had spoken with Bill Healey of MAAO; it was agreed that there will be no assessor training in Bangor but there will be the assessors' booth. The cost will be split between MAAO and MEIAAO. Caitlin and Clint will man the booth along with two from MAAO. They will contact the MAAO reps to coordinate a raffle, handouts, and coverage.
 - **Annual Meeting** – Kerry is finalizing plans for the panel discussion on how bills become law and how to prepare to testify to the taxation committee. Clint has secured the USM Abromson facility, however the committee asked Clint to secure the Wishcamper area. He will contact USM to request the change.
- **Legislative** – Justin gave the board an update on LD1430, which exempts solar and wind energy equipment except that of industrial power suppliers. Municipalities will be reimbursed at 50 percent. Taxpayers will be required to apply for the exemption. MRS is convening a stakeholder group to draft a report that provides guidance on the valuation and assessment of this equipment. Kerry and Brent will be participating in the discussions.
- **Membership** – No change since last month.

- **Audit** – Audit will take place in October.
- **Nominating** – The following nominations were submitted:
 - **President** – Judy Mathiau (exp 2021)
 - **Vice President** – Karen Scammon (exp 2021)
 - **Treasurer** – Clint Swett (exp 2021)
 - **Secretary** – Julie Ethridge (exp 2021)
 - **Directors:**
 - Darryl McKenney (exp 2021)
 - Phil Drew (exp 2021)
 - Natalie Andrews (exp 2021)
 - Brent Martin (exp 2020)

Caitlin moved to accept the nominations. Darryl seconded. **Motion passed unanimously.**

- **Newsletter** – Judy reported the newsletter will be ready next week for distribution.
- **History** – The History board will be set up at property tax school and will present a list of all who have achieved the advanced levels of CMA. The table will also have IAAO swag and Chapter brochures, as well as JATA fliers.

Old Business

- **Boston Conference 2022** – Kerry will speak with Bill about fundraising. Some fundraising ideas are calendars and/or cookbooks. It was understood that Maine should be represented at the 2020 IAAO Conference in order to promote the Boston location. Kerry will get more information about the expectations from the Chapter and MAAO.
- **Proposed By-Law Changes** – Judy had previously e-mailed the updated proposed by-law changes to the board for review.

Kerry moved to propose the by-law changes as presented at the annual meeting. Karen seconded. **Motion passed unanimously.**

- **Meeting Evaluation Form** – The board discussed a list of questions for a meeting evaluation survey. Julie will put together the survey to be used at all Chapter meetings.
- **Communication Policy** – Judy proposed the future formation of the Communication committee be tasked with drafting a policy concerning the use of e-mail, the newsletter, and the website. She suggested that the committee be made up of the Secretary, as chair, the Newsletter Editor, and the Webmaster. All agreed.

New Business

- **Committees** – The board discussed ways to include the more participations of the membership on committees. Julie will redo the membership application to include a checkbox for any committee members that might be interested in.

Meeting adjourned at 11:45am

Respectfully submitted,
Julie Romano Ethridge, Secretary