



**STATE OF MAINE CHAPTER
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS**

**Executive Board Meeting
November 12, 2020 * 10:00 a.m.
Via Zoom**

MINUTES

Members Present: Judy Mathiau, President; Karen Scammon, Vice President; Clint Swett, Treasurer; Julie Ethridge, Secretary; Kerry Leichtman, Past-President; Darryl McKenney, Phil Drew, Caitlin Thompson, Brent Martin, Natalie Andrews

Also Present: Nick Cloutier, Bill Brunelle, Jim Thomas, Andrea Lubjeko

Meeting called to order at 10:00 am

Secretary's Report: Kerry moved to accept the minutes of September 18, 2020 as written. Caitlin seconded. Motion passed unanimously.

Treasurer's Report: Clint e-mailed the latest treasurer's report (attached). Karen moved to accept the treasurer's report. Caitlin seconded. Motion passed unanimously.

Committee Reports

- **Education – see Old Business***
- **Legislative:** no report
- **Membership:** Julie reported there are currently 57 active members for 2021.
- **Audit:** Phil forwarded a draft of the audit report (attached).
- **Nominating:** Membership was notified via e-mail of the nominees who will be voted on at the annual meeting.
- **Newsletter:** Caitlin will send out the next issue before the Annual Meeting and will attach a copy of the agenda, as well as attach a membership application.
- **History:** Darryl
- **IAAO Rep Report – Renewal Applications:** Kerry and Karen will be the IAAO Representatives for 2021. Kerry will submit the application to IAAO.

Old Business

- **MMA Convention Participation:** tabled until 2021
- **Boston Conference 2022:** No report
- **JATA Brochure Review:** Judy has updated the JATA brochure and will e-mail it to the board for feedback.
- **Annual Meeting** - The Annual Meeting will be held December 10 via zoom. Registration fee will be \$30.
Judy went over the agenda for the business portion of the Annual Meeting.
Kerry presented the agenda for the educational portion of the meeting; the topic of the day is

Solar Farms.

Brent is working with ReVision to set up a site visit for a few board members to attend, which will be video taped and presented at the meeting.

Brent, Jim, and Nick each gave a report on the topics they will be speaking on.

The Michael Austin Scholarship winner will be chosen by a drawing of all paid members who complete the post-meeting survey.

Gift certificates will be given to the speakers.

New Business No new business

Kerry moved we adjourn the meeting. Brent seconded. Motion passed unanimously.

Meeting adjourned 11:30 am.

Respectfully submitted,

Julie Romano Ethridge, Secretary