



**STATE OF MAINE CHAPTER  
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS**

**Executive Board Meeting  
October 8, 2021 \* 10:00 a.m.  
Lisa's Restaurant, Augusta**

## **MINUTES**

**Members Present:** Judy Mathiau, President; Karen Scammon, Vice President; Clint Swett, Treasurer; Julie Ethridge, Secretary; Kerry Leichtman, Past-President; Darryl McKenney, Natalie Andrews, Caitlin Thompson (via phone)

**Members Absent:** Brent Martin, Phil Drew

Meeting called to order at 10:05 am

**Secretary's Report:** Kerry moved to accept the minutes of September 10, 2021, as written. Clint seconded. Motion passed unanimously.

**Treasurer's Report:** Karen moved to accept the treasurer's report. Natalie seconded. Motion passed unanimously.

### **Committee Reports**

- **Education:** The board discussed the annual meeting business and education agendas. Catering will be through the Hutchinson Center by Belle the Cat. Masks will be required at all times except when eating. Judy reported that the majority of those who responded to the survey are in favor of meeting in person. The board discussed requiring a minimum of 50 people registering by November 1<sup>st</sup> to hold the meeting in person. Kerry moved the meeting be held in person if we reach a minimum of 50 people registering by November 1<sup>st</sup>. Darryl seconded. Motion passed unanimously.
- **Legislative:** No report
- **Membership:** Julie reported that the membership renewal notice went out on October 1<sup>st</sup>. There have been eight membership applications returned, with four paid.
- **Audit:** Clint sent his report to the audit committee and will touch base with them.
- **Nominating:** No Report

- **Communications:** Judy reported the fourth and final newsletter of the year went out recently.

#### **Sub-Committee Reports**

- **History:** Darryl will bring the history board to the annual meeting. He will include the map he shared at our last Executive Board meeting.
- **IAAO Representatives:** Kerry and Karen reported that we lost our last IAAO liaison but that a new one is in place.

#### **Old Business**

- **Boston Conference 2022:** Kerry spoke with Bill Healy who will contact Lane Partridge of the Massachusetts Association of Assessing Officers to arrange a meeting. There was discussion of requesting a block of rooms and hiring a bus to make attendance at the conference accessible to as many Maine assessors as possible.

#### **New Business**

- **IAAO Request to Attend Meeting** – Karen received a form from IAAO stating that Chapters could have a representative from IAAO attend and speak at a chapter meeting. The form requested information about what expenses the chapter would cover, i.e., travel, room, transportation. Karen e-mailed with questions and has had no response to date. The board will consider the possibility for a future annual meeting.

Kerry moved we adjourn. Karen seconded. Motion passed unanimously.

Meeting adjourned 11:00 am

Respectfully submitted,

Julie Romano Ethridge, Secretary