



## STATE OF MAINE CHAPTER INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS

Executive Board Meeting  
September 27, 2022 9 a.m.  
Zoom

### MINUTES

**Members Present:** Karen Scammon, President; Darryl McKenney, Vice President; Clint Swett, Treasurer; Julie Ethridge, Secretary; Judy Mathiau, Past-President; Joe St. Peter, Nick Cloutier, Caitlin Thompson, Kerry Leichtman

**Also Present:** Bill Brunelle, Kyle Avila

**Members Absent:** Natalie Andrews, Brent Martin

Meeting called to order at 9:03 a.m.

**Secretary's Report:** Kerry pointed out an error in the minutes under Secretary's Report. Julie will make the correction. Kerry moved to accept the minutes with corrections. Clint seconded. Motion passed unanimously.

**Treasurer's Report:** Clint reported there is a balance of \$19,660.75 in the checking account. Annie McGowan's tuition to Sebasco was paid as part of the Michael Austin Scholarship award. Joe moved to accept the treasurer's report. Julie seconded. Motion passed unanimously.

#### **Committee Reports**

- **Education:** Nick reported on recent educational events including the IAAO National Convention in Boston, a TRIO training session, Central Maine Assessors' Association's TIF training session. He also reported on upcoming training including MAAO's Annual Meeting in Sebasco next week, the MMA Convention on October 5 & 6, and our Annual Meeting in November.
- **Legislative:** Kerry reported that the Legislature will be in session soon. He attended the LPC meeting last week where there was discussion of what should be done about LD290. Kerry suggested perhaps assessors could get together to propose changes. He will talk with Kate Dufour next week to see how assessors can help in this process.
- **Membership:** Julie reported there are currently 135 members. She is getting ready to send out renewal notices in a couple weeks along with the Annual Meeting notice.
- **Audit:** No report
- **Nominating:** Judy reported that Brent's and Caitlin's terms expire this year and Julie is stepping down at the end of this year. Kerry has heard from Brent that he would like to serve again. Caitlin is not interested in serving another term. The nominating committee has recommended Brent Martin, Amber Poulin, and Lauren Asselin as nominees for the three open positions. Caitlin moved to accept the nomination committee's slate of nominees. Kerry seconded. Motion passed unanimously.

- **Communications:** Caitlin reported she is currently working on the next issue of the newsletter and hopes to get it out in the next couple of weeks. It will include information about the Annual Meeting.

### Sub-Committee Reports

- **History:** Darryl reported that sales continue to break records.
- **IAAO Representatives:** Kerry and Karen both corresponded with IAAO telling them that the Chapter has chosen not to have IAAO representatives. Judy suggested we ask Bill Healy to speak at our Annual Meeting about IAAO.
- **Website Renewal:** The board discussed ways to improve the website with Kyle and Bill (Website Renewal Committee). The goal is to make the website more user friendly and interesting and to provide links to information for assessors. Joe suggested we have a photo contest and solicit photos for use on the site and award a prize of some sort at the end of the contest. Caitlin will add to the newsletter that there will be a photo contest coming soon. Bill and Kyle said they could have some website options available for the board to look over by January. The board discussed compensating Bill for his work. Kyle receives a stipend each year as website administrator. Judy moved to enter into a contractual agreement with Bill Brunelle for services rendered in development of the website renewal not to exceed \$1,000. Caitlin seconded. Motion passed unanimously.

### Old Business

- **Boston Conference 2022:** The board members who attended the conference spoke of their experiences. There were about 20 Maine assessors in attendance. Caitlin has pictures from the conference for the next issue of the Newsletter. Bill Brunelle was awarded the IAAO John C. Donehoo Essay Award for his article "Confusing? You Bet" published in Fair & Equitable in April 2021.
- **Public Administration Program:** Karen mentioned she had read that the Maine college system was looking to create programs for job shadowing in Maine, but she is concerned that most assessors will be too busy to pursue this at this time. Caitlin reported that the internship program through UM requires a complete job description with compensation far in advance of having an intern join your office. She has put her research into this on pause. Judy will be attending a session at the MMA Convention on this topic and will report back what she learns.

### New Business

- **Annual Meeting:**
  - Date – November 17, 2022
  - Possible Venues:
    - Vile's Arboretum, Augusta.
    - CMCC, Auburn.
    - Green Ladle, Lewiston.
    - MMA, Augusta
    - Civic Center, Augusta

- Possible Topics and Speakers:
  - Understanding State Valuation. Steve Sullivan or Tony Pinette
  - Land Use Penalties. Penny Thompson or Lisa Wynot
  - Interpreting Different Types of Deeds. Jane Skelton, Atty.
  - Possibly a Panel Discussion
  - Nick will ask Bill Healey if he'd like to make a brief IAAO talk
- Notices need to go out a month before the meeting; goal date to complete the planning is October 12<sup>th</sup>. Judy and Nick will reach out to the potential speakers to see if they are available and willing to present.
- **By-Laws Amendments:** Judy moved; Julie seconded, the following amendments to the by-laws:
  - Under **Section 4.1 General Provisions** ~~Other such committees may be deemed necessary.~~ The Chapter president shall appoint other such ~~these~~ committee members at any time during the year, subject to the approval of the executive committee.
  - Under **Section 4.5 Education Committee** The coordinator shall be eligible to receive compensation, which shall be established by a majority vote of the membership at the annual meeting.

Motion passed unanimously.

Julie moved to adjourn. Caitlin seconded. Motion passed unanimously.  
Meeting adjourned at 10:55 a.m.

Respectfully submitted,

Julie Romano Ethridge, Secretary