



**STATE OF MAINE CHAPTER
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS
www.mechapteriaao.org**

**2024 Annual Business Meeting
February 6, 2025
Jeff's Catering, 15 Eventcenter Way, Brewer**

MINUTES

Board Members Present: Darryl McKenney, President; Joseph St. Peter, Vice President; Clinton Swett, Treasurer; Barbara Brewer, Secretary; Karen Scammon, Past President; Natalie Andrews, Theresa Duff, Kerry Leichtman, Amber Poulin, and Brent Martin; Absent: Lauren Asselin, Director.

Darryl McKenney called the meeting to order at 12:44 P.M. He had already led the assembly in the pledge of allegiance at 8:30 A.M. at the start of the Chapter meeting so the business meeting moved directly to the introduction of Board members.

REPORTS

Secretary: Judy Mathiau moved to approve the minutes of the annual meeting dated November 2, 2023. Kyle Avila seconded the motion. The motion passed unanimously.

Treasurer: Clint Swett, Treasurer, provided the Treasurer's Report. The audit of the finances was conducted last October (2024), and the numbers look good. The expenses were \$14,460 and the income was \$11,680. The account balance, after expenses and income, was \$13,786. The Maine Chapter is a 501-C3 organization and files a 990-N as required by the IRS each year. Kyle Avila moved that the Treasurer's Report be accepted. Judy Mathiau seconded the motion. The motion passed unanimously.

Committees

- **Education** Natalie Andrews, 2024 Committee Chair, stated that the Maine Chapter of the IAAO was able to provide an advanced IAAO for members in 2024. She also mentioned that the assessing groups, and MRS, are providing a lot of great educational courses and sometimes there are topic crossovers. The challenge now is how to pick unique educational topics. She added that the assessing groups and MRS will be coordinating their educational offerings moving forward. The Maine Chapter always welcomes ideas for future educational topics and encourages its members to suggest any topics of interest.
- **Legislation** Kerry Leichtman stated that current legislative issues were covered in depth by Amanda Campell's presentation earlier in the annual Chapter meeting so there is no need for a further committee report.
- **Membership** Barbara Brewer, Committee Chair, stated that there were 155 Chapter members at the end of 2024, and there are currently 137 members for 2025.

- **Audit** Clint Swett reported that the Audit Committee approved the 2024 financial transactions during their audit in October 2024. The Treasurer's books are balanced.
- **Nominating** Darryl McKenney, on behalf of the Nominating Committee, stated that there are three Board directors up for re-election to new two-year terms under "new business". Joe St. Peter added that the Board directors to be elected are Lauren Asselin, Brent Martin, and Amber Poulin.
- **Communications** Joe St. Peter, Committee Chair, is looking to create robust newsletters in 2025. If any member has an interest in contributing an article, he would like to hear from them. He is also looking forward to updating the website and the membership directory. He thanked Kyle Avila for keeping the website current. Joe is looking forward to working with some new volunteers this year.
- **IAAO** Darryl McKenney mentioned that Bill Healey is the President-Elect for the IAAO. Kerry Leichtman added that the IAAO has two webinars coming up. The free (for members) webinar on February 13th will cover information on how to obtain an IAAO designation.

Sub-Committee Reports

- **History** Darryl McKenney, Committee Chair, pointed out the History Board set up at the back of the meeting which contains many interesting artifacts. He mentioned that sometimes you can find historical items related to old assessing records at yard sales or antique shops (and if you do find something interesting, please pass it along to the History Committee, you will get reimbursed.)

NEW BUSINESS

Election of Officers Kyle Avila moved that the slate of nominees for Directors be approved as presented. Judy Mathiau seconded the motion. The motion passed unanimously.

- **Nominated Directors (for 2 year terms):**
 - Lauren Asselin-**Director**
 - Brent Martin-**Director**
 - Amber Poulin-**Director**

Proposed By-Laws Revisions Kerry Leichtman moved to accept the proposed by-laws revisions which included the allowance of Executive Board members to participate either remote or in-person for Executive Committee Meetings, a clarification of proxy voting, and the timing of stipend payments to certain Board positions. Bob Gingras seconded the motion which passed unanimously.

Michael Austin Scholarship The Michael Austin Scholarship in the amount of \$500 was awarded to Judy Mathiau.

The meeting adjourned at 12:59 P.M.

Respectfully submitted,

Barbara Brewer, Secretary