



STATE OF MAINE CHAPTER INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS

Executive Board Meeting
December 18, 2025 - 10:00 a.m.
Auburn City Hall, 60 Court Street

MINUTES

Members Present: President Darryl McKenney; Vice-President Joe St. Peter; Secretary Barbara Brewer (remote); Treasurer Clint Swett (remote); and Directors Natalie Andrews (remote), Lauren Asselin, Kerry Leichtman (remote), Amber Poulin (remote), and Brent Martin. Bonnie Baker and Bill Brunelle were also present.

Members Absent: Past-President Karen Scammon

President Darryl McKenney called the meeting to order at 10:03 a.m.

Secretary's Report

- Natalie moved to accept the minutes of the October 28, 2025, meeting as written. Clint seconded the motion. All were in favor and the motion passed.

Treasurer's Report

- Clint sent his Treasurer's Report via email. The current balance is \$7,626.38. Lauren moved that the Treasurer's Report be accepted. Barbara seconded the motion. All were in favor and the motion passed.

Standing Committee Reports

- **Education** Joe commented that he thought the annual meeting went well. The survey responses will be discussed under "Old Business" but all in all it was a good event. Lauren added that the room temperature was a bit cold, as some others remarked in their survey responses, and that it would have been nice to have long tables instead of round tables for ease of viewing presentations and listening to speakers.
- **Legislative** Kerry mentioned that the Real Estate Task Force preliminary report is due on January 15, 2026, and the final report is due in February. Joe asked if the report would be made public, and Kerry confirmed that it would. Kerry expects that some interesting things will be included in the report. Natalie asked Kerry to elaborate on what he considers "interesting". Kerry added the task force has been open to feedback and has been listening to testimony (Kerry spoke on current land use, and Joe spoke on BETE and BETR) and gathering data. A company was hired to examine how other states are handling property tax, and Kerry believes the results in the report should be enlightening.
- **Membership** Barbara reported that there are currently 85 members who have already paid or have a free membership (new CMAs and lifetime). There are an additional 25 members for whom she is just waiting for payment. Barbara thanked Bonnie for sending along the memberships for MRS which has helped to boost the membership list for 2026.

- **Nominating** Nothing to report.
- **Communications** Joe is hoping to get the newsletter soon, probably at the beginning of January. He was thinking that alternating editors might be a good idea to get the newsletter issued on a more frequent basis. He is also willing to pass the responsibility for the newsletter onto someone else if there is a Board member who would like to do it. Joe did ask on the annual meeting survey if those completing the survey would be willing to serve on a committee, but not everyone submitted their name along with their survey. Amber mentioned that the membership form asks for volunteers, so we can use responses from those forms to determine a list of volunteers. Barbara agreed since there were already a few people who indicated their willingness to serve on a committee. She is in process of compiling a list of volunteers that she will circulate shortly.
- **IAAO** Nothing to report.
- **History** Joe has been compiling a historic list of Maine Chapter officers from the date of inception. The list still has a few missing names, but he will go through the newsletters again to see if he can fill in some of them.

Old Business

- **Annual Meeting Recap**
Joe presented a slideshow of survey results from the annual meeting. The speakers were well received, but as mentioned earlier, there were some hiccups with the room (such as shape of tables, microphone issues, temperature, and sunlight reflection on the presentation screen). Some suggested topics included assessing short term rentals, marketplace adjustments, exempt properties, personal property, BETE, BETR, land valuation, ESRI, site valuations, inspections, etc. Joe also suggested that an unveiling of the new State of Maine Assessment Manual that Judy Mathiau is currently working on might be a good topic. Bill chimed in that the manual should be completed by June 2026. Survey results also indicate that members prefer a location that provides catering and would be willing to pay more in membership fees to buffer the costs associated with providing educational events. Other suggestions included obtaining corporate sponsorships, and raffles to help reduce costs.

Kerry offered that we might want to ask more questions about a venue before committing. Bonnie offered that we might want to make a list of minimum requirements that we can easily reference when booking a venue. She also has a contact at Hilton that she is happy to share since she does a lot of booking for MRS.

New Business

- **Proposed Board meeting dates and educational events 2026**
The dates and locations of the 2026 Executive Board meetings and educational events were discussed. Joe had sent a preliminary calendar of proposed dates and Board members volunteered to help with the meeting locations for the executive meetings. The preliminary date for the spring Chapter meeting is May 21st. However, this date could change based on availability of the chosen venue and speakers. The preliminary date for the annual Chapter meeting is November 12th, at a venue to be determined later. Executive Board meetings are as follows:

1/22/26	Auburn
2/19/26	South Portland
3/19/26	Gray
4/23/26	Augusta
6/18/26	Auburn
7/23/26	Gray
8/20/26	Camden (summer outing)
9/17/26	South Portland
10/22/26	Augusta
12/17/26	Auburn

- **File sharing options and Google workspace account**

Joe reminded the Board that there is a Maine Chapter Google workspace available for all Board members to use. File sharing will ensure that documents are preserved and available when changes to the Board occur. If a Board member's initial Google access has expired, Joe can reactivate the sign-in and password.

- **Preliminary planning for 2026 committees and composition**

Joe mentioned that the Committees will be assigned at the January meeting once the membership forms have been (mostly) received and volunteers for committees are determined. Amber offered to chair the Education Committee if no one else would like to take it on.

The meeting adjourned at 10:49 a.m.

Respectfully submitted,

Barbara Brewer, Secretary