



STATE OF MAINE CHAPTER INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS

Executive Board Meeting
January 19, 2023 * 10:00 a.m.
Moody's Restaurant, Waldoboro

MINUTES

Members Present: President Karen Scammon; Vice President Darryl McKenney; Past-President Judy Mathiau; Treasurer Clint Swett; Executive Board Members Amber Poulin, Brent Martin, Joe St. Peter, Lauren Asselin, Natalie Andrews and Nick Cloutier

Members Absent:

Meeting called to order at 10:01 am

Secretary's Report: Judy moved to accept the minutes of December 14, 2022 as written. Darryl seconded. Amber sustained from voting, but the motion passed unanimously.

Judy agreed to act as Secretary for this meeting.

Treasurer's Report: Darryl moved to accept the treasurer's report stating a balance of \$14,142. Joe seconded. Motion passed unanimously.

Committee Reports

- **Education:** Nick reported that there are several upcoming events that we should be aware of so that we can plan our own meetings this year.
 - March 20-24 - IAAO 201 will be held in Brewer and taught by Steve Sullivan
 - April 21st – Northern ME Workshop, Caribou
 - April 27th – CMAAO Annual Spring Training – Bangor area
 - May 10th - MAAO will be holding their annual BAR Review in Augusta, instructed by Sally Daggett
 - Amber also reported that CMAAO holds 2 hour training meetings throughout the year via ZOOM (02/16, 03/16, 06/15, 09/21)
- **Legislative:** Darryl presented a few proposed LDs, with close attention to the Stabilization Program.
- **Membership:** Clint has membership applications for the new secretary to process.
- **Audit:** Nothing to report.
- **Nominating:** Nothing to Report

- **Communications:** The last newsletter was never sent to the membership. The pdf needs to be posted to the current website with an email to the Chapter using that link.

Sub-Committee Reports

- **History:** Darryl passed out a copy of the Booklet for the *1923 Seventh Annual Convention of the Assessors of Maine*. The Convention was held at the State Capitol while Percival Baxter was Governor. The Convention was titled **Taxes and Farms**.
- **Website:** Bill Brunelle was not present at this meeting but did forward his “Redesign Proposal” for the board members to review. Karen asked that we all review Bill’s proposals and provide feedback before January 27th. Once the website design and delivery is final, the Board will take a vote to accept/deny.

The Website Policy will also need to be updated to coincide with the new website.

Old Business

- **No Old Business**

New Business

- **Standing Committee Assignments:**
 - **Education:** Joe moved to appoint Board Members Nick Cloutier, Amber Poulin, Lauren Asselin, Nichole Stenberg, Nick Desjardins and himself, if they agree to serve, second by Natalie, all in favor.
 - **Education Coordinator:** Brent moved to appoint Nick, second by Natalie, all those in favor.
 - **Legislative:** Brent moved to appoint Darryl McKenney, Bill Brunelle and Barbara Brewer, if they agree to serve, second by Natalie, all in favor.
 - **Membership** – Brent moved to appoint Clint Swett and Barbara Brewer, with Barbara serving the remainder of Julie’s term as Secretary if they agree to serve, second by Clint, all in favor.
 - **Audit** – Judy moved to appoint Brent Martin and Nichole Stenberg, if they agree to serve, second by Natalie, all those in favor.
 - **Nominating** – Brent moved to appoint Judy Mathiau, Bob Gingras, Theresa Duff and Cindy Namer, if they agree to serve, second by Darryl, all in favor.
 - **Communications** – Judy moved to appoint Joe St. Peter, Amber Poulin, Kyle Avila and Bill Brunelle, with Joe St. Peter as Newsletter Editor, if they agree to serve, second by Brent, all in favor.
 - **IAAO Committee** – Judy moved to appoint Brent Martin, Natalie Andrews and Lauren Asselin, if they agree to serve, second by Joe, all in favor.
- **Sub Committee Assignments:**
 - **History** – As Chapter President, Karen appointed Darryl McKenney and Judy Mathiau.
 - **Website Review** – Natalie moved to dissolve this sub-committee, second by Amber, all in favor.

- **By-Laws Review:** The By-Laws were amended at the 2022 annual meeting. Karen will send out the updated document to the new Board members, Lauren and Amber.
- **Advanced CMA Certification:** Joe presented the idea of how to promote and provide advanced CMA training to assessors who want to achieve a higher level of certification. Certain points were made:
 - Are there enough skilled assessors to replace retirees?
 - How do we promote?
 - Sponsor the right training?
 - Involve MRS/ Chief of Training and Certification
 - Put under OLD BUSINESS at next meeting

- **Meeting Dates – Executive Board Host:**

Feb 9th – Brent

April 13th – Natalie

May 11th – Joe

June 8th – Nick

July 13th – Judy

Sept 14th – Clint

Dec 14th - Amber

- **Meeting Dates and Venues:** March 9th, Tax School, November Annual meeting
- **MAAO Convention:** Nick will reach out to MAAO – Booth and Training?

Brent moved to adjourn at 12:31 p.m., second by Natalie, all in favor.

Respectfully submitted,

Judy Mathiau, Acting Secretary