



## STATE OF MAINE CHAPTER INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS

Executive Board Meeting  
February 9, 2023 - 10:00 a.m.  
Big G's, Winslow

### MINUTES

**Members Present:** President Karen Scammon; Vice President Darryl McKenney; Past-President Judy Mathiau; Secretary Barbara Brewer; Executive Board Members Nick Cloutier, Amber Poulin, and Joe St. Peter; and Bill Brunelle

**Members Absent:** Natalie Andrews, Lauren Asselin, Brent Martin, and Treasurer Clint Swett

The meeting was called to order at 10:08 am.

**Secretary's Report:** Joe moved to accept the minutes of January 19, 2023, as written. Nick seconded. All were in favor. The motion passed.

**Treasurer's Report:** Judy moved to accept the Treasurer's report stating a balance of \$14,142.83. Darryl seconded. All were in favor. The motion passed.

#### Committee Reports

- **Education:**
  - Nick reminded the Board that the IAAO Class on Land Valuation (IAAO 201) will be held in Brewer from March 20 through 24<sup>th</sup>.
  - Nick also confirmed that the March 9<sup>th</sup> Winter Meeting of the ME IAAO Chapter will be very similar to the setup of the November 17<sup>th</sup> Annual Meeting last year.
    - The menu will be the same as well as the meeting room at the Augusta Civic Center.
    - The credit hours were confirmed with Bonnie Baker of Maine Revenue Services, 5.25 credit hours that will provide 1.5 advanced credit hours.
    - Karen suggested that a certificate of completion be provided to attendees rather than an email confirmation to make it easier for those using the credit hours for advanced CMA certifications and renewals.
    - The cost for the meeting was also discussed. The cost for the November 17<sup>th</sup> meeting was \$40 for members and \$50 for non-members. Amber moved that the cost be the same for the winter meeting. Darryl seconded. All were in favor. The registration form will be emailed to the membership list Friday the 10<sup>th</sup> if possible (Monday the 13<sup>th</sup> at the latest).

- Nick spoke with Bonnie Baker and confirmed that the State will be holding its Property Tax Institute this spring. The training will be via Zoom. Bonnie requested suggestions for topics. Nick asked that we discuss any ideas at the next Board meeting.
- **Legislative:**
  - Darryl provided a few updates to current legislation. There are some bills currently being drafted that do not have LD#s yet. There is some legislative discussion about allowing irrevocable trusts to become eligible for homestead property tax exemption. Darryl also mentioned LD130 (An Act to Eliminate Senior Citizen Property Tax Stabilization and Expand the Homestead Property Tax Exemption) and the proposed income requirements.
- **Membership:**
  - It appears from the membership roster passed on to the new secretary that the membership numbers are smaller for 2023 in comparison to 2022. In an effort to remind past members to renew their membership, the membership form will be sent along with the Winter Meeting registration form.
- **Audit:** There was nothing to report on behalf of the Audit Committee.
- **Nominating:** There was nothing to report on behalf of the Nominating Committee.
- **Communications:**
  - Joe spoke about the content of the Chapter website and whether it can be improved going forward. Keeping the website current (documents and links, for example) and archiving older items would help clean up the site. Other suggestions include, thumbnailing the most current newsletter, updating the by-laws with the current version, adding a membership directory (optional for members), adding a short member bio (optional for members), and providing links to Maine appraisal companies and/or products as a resource.
  - Joe also spoke about the newsletter improvements. He stressed the importance of making connections between assessors and using the newsletter to bring the assessing community closer. Joe would also like to see advance training opportunities for CMAs promoted in the newsletter.
- **IAAO** There was nothing to report on behalf of the IAAO Committee.

### **Sub-Committee Reports**

- **History:** There was nothing to report on behalf of the History Sub-Committee.

### **Old Business**

- **Redesign Proposal for Website.** Bill Brunelle showed the Board the two templates for the website redesign. The first template was unanimously selected with a few modifications requested.

- **Promoting Advanced CMA Certification.** Joe discussed the opportunities for promotion through the website, newsletter, and through announcements at trainings. Judy suggested the possibility of adding an additional scholarship to be awarded to an applicant for the purpose of taking advanced assessor credits.
- **MMA Convention in October.** Nick requested that we wait until the date gets closer to discuss the MAA Convention in October.

### **New Business**

- **Cost and Budget for Upcoming Events.** Karen shared a summary of meeting costs prepared by Clint so that the Board could get an idea of how much each Chapter event costs.
- **File Sharing.** Joe initiated a discussion about how to share Board documents on a subscription service, such as Google Drive, in order that all members have shared access. Karen asked that this topic be on the next meeting's agenda under "old business" so that Clint can be present to discuss the associated costs.

Joe moved to adjourn the meeting at 12:14 p.m. Amber seconded. All were in favor. The motion passed.

**The next meeting is scheduled for March 9<sup>th</sup> in Augusta.**

Respectfully submitted,

Barbara Brewer, Secretary